



East
Asian
Development
Network

**Call for Expression of Interest
To be the Regional Coordinator and Host the Secretariat for
The East Asian Development Network (EADN)**

Background

With support from the World Bank and the Global Development Network (GDN), Dr CHIA Siow Yue, then Director of the Institute of Southeast Asian Studies (Singapore), established the East Asia Development Network (EADN) in 1998, in parallel with other regional networks being established in the developing world. The objectives of EADN are to promote policy-oriented research on socio-economic development issues in East Asia; research capacity building; research dissemination; input into policy-making; and networking and dialogue among research and policy communities in the region.

Dr Chia was the first EADN Regional Coordinator and Chair of the EADN Management Committee comprising of country coordinators nominated by the member institutes of EADN, and the EADN Secretariat was based at the Institute of Southeast Asian Studies (Singapore) and later the Singapore Institute of International Affairs. After five years as EADN Regional Coordinator, Dr. Chia expressed the desirability of rotating the EADN Regional Coordinator and Secretariat among the EADN member economies. The EADN Management Committee then agreed that the Regional Coordinator and Secretariat should rotate every five years, and would be appointed on a competitive basis. The current EADN Regional Coordinator is Dr. Gilberto M. Llanto, President of the Philippine Institute for Development Studies (PIDS) (who succeeded Dr. Josef T. Yap in 2013). The EADN Secretariat is currently based at PIDS. Dr. Llanto is serving the remaining years of Dr. Yap's term as Regional Coordinator (July 2010-June 2015). A new EADN Regional Coordinator and EADN Secretariat should take over starting July 1, 2015, the start of the 2015-2016 GDN Fiscal Year.

The purpose of this Call is to invite research institutes in East Asia to submit an Expression of Interest (EOI) to assume the role of EADN Regional Coordinator and host the Secretariat effective from 1 July 2015 to 30 June 2020, for a period of five years. The new Regional Coordinator and Secretariat will handle the new EADN research and related activities starting from 1 July 2015.

This Call sets out the eligibility requirements for submissions, the activities to be managed by the Secretariat, and information on funding. It also describes the selection procedure that will be followed and concludes with information on what documents must be supplied by each institute and where and when to submit the EOI.

Eligibility Requirements

Institutes interested in submitting EOI must be:

- located in East Asia;
- engaged in socioeconomic research on development issues within East Asia with an emphasis on empirical work and policy relevance;
- legally incorporated;
- regularly audited by recognized external auditors;

Submitting institutes should be:

- committed to supporting research throughout the region;
- able to organize conferences, competitions for small grants, and initiate and oversee region-wide research projects;
- well connected to other research institutes throughout the region;
- technically capable of managing the EADN website;
- willing to serve as the partner for GDN in East Asia.
- has ability to raise funds, engage in joint projects and funding, and expand the research capacity building and networking activities in the region.

Each institute should nominate as Regional Coordinator an individual in the institute who:

- holds a senior position in the institute, preferably director or president;
- has a strong professional record as a researcher;
- is well connected with other researchers and well respected throughout East Asia;
- has a genuine interest in promoting socioeconomic research throughout East Asia.

Activities Managed by the EADN Secretariat

The EADN Regional Coordinator and Secretariat is responsible for the day-to-day management of EADN and for all of its activities. During recent years, these have included:

- An annual regional forum. Typically, a two-day event, the meeting brings together researchers from around the region to present their research results, to discuss ongoing research, and to debate new proposals.
- An annual business meeting. Held at the same time as the Forum, the business meeting is the occasion for EADN's Management Committee to review the past year's achievements and discuss membership issues and future programs.
- Individual research grant competitions. The Secretariat organizes competitions for research grants, including panel review and assessment of grant applications. Administration of the grants includes drawing up of research contracts, panel review and assessment of work-in-progress, and panel review and assessment of final research reports.
- Regional research projects. Several regional research projects have been completed and published since the inception of EADN.
- Editorial work. The Secretariat organizes and manages the editing work on the outputs of EADN-funded research before they are posted on the EADN website as EADN Working Papers.

- Website. EADN maintains a website providing information on EADN member institutes and researchers, and EADN research outputs. It is also the window for communications from GDN to East Asian researchers. There are plans to expand the scope of the website with assistance from GDNNet.
- GDN research projects. If so requested by GDN, the Secretariat has organized the participation of East Asian researchers in GDN research projects.
- GDN's annual conference. This usually entails recommending participants from EADN and organizing a session at the conference, usually jointly with another regional network.
- GDN governing body. EADN manages the nomination and selection process to determine the EADN's representative on GDN's governing board.
- Miscellaneous. The Secretariat may be called upon to carry out specific tasks at the requests of the EADN Management Committee or GDN.

Funding and Reporting

In principle, EADN can raise funds from any source. In previous fiscal years, most of the funds have been provided by the GDN. However, the GDN's core funding that supports the regional network partners and finances the regional research competitions has now diminished. Consequently, the same funding support – for the Secretariat, annual research competition and other activities – that the GDN has provided EADN in the past may not carry on in FY 2015-2016. Nevertheless, more opportunities for joint projects and joint funding with non-GDN sources, as has been previously done by GDN and EADN (recently, a Regional Research Competition in 2013 fully supported by the Japan International Cooperation Agency [JICA]) will be pursued. In regard to the above, willingness and ability to raise funds for EADN from non-GDN sources will be an important consideration for the next EADN Secretariat.

EADN is expected to maintain a separate account with the host institute's bank for the purpose of receiving and disbursing funds for EADN activities. The Secretariat is expected to submit externally audited accounts annually. This can be part of the host institute's audit provided EADN's funds are separately accounted for. GDN-supported projects also require a narrative reporting on the use of funds and information on the extent to which the research has encouraged multidisciplinary research.

Selection Procedure

Submissions will be reviewed by a Selection Committee comprising:

- Siow Yue Chia, past EADN Regional Coordinator
- Pierre Jacquet, President, Global Development Network
- Chalongphob Sussangkarn, past EADN Regional Coordinator
- Josef T. Yap, past EADN Regional Coordinator
- Gilberto M. Llanto, current EADN Regional Coordinator

The decision of the Selection Committee will be final.

Submission Information

Submissions should include the following information:

- A description of the institute. This should cover objectives, activities, staff, and legal status. An Annual Report would be acceptable.
- An external audit. This should be the most recent report of a recognized external auditor.
- A CV of the proposed Regional Coordinator.
- A one-page statement explaining why the proposed regional coordinator and institute should be selected and how they would see EADN developing over the next five years.

Proposals containing the above information should be submitted to Dr. Gilberto M. Llanto by email at gllanto@mail.pids.gov.ph with copies to Ms. Maureen Rosellon (mrosellon@mail.pids.gov.ph) and Ms. Christine Salinas (csalinas@mail.pids.gov.ph).

It can also be sent by courier to:

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Proposals should be submitted by 17:00 pm Manila time on **23 February 2015**. The Selection Committee's decision will be announced by 31 May 2015.